



**Request for Quotation
Amendment #: 1**

Solicitation Number 111218-941-44905-11/28/18
 Date Printed 11/29/18
 Date Issued 11/29/18
 Procurement Officer Robert E Tyner, C.P.M.
 Phone 843-574-6279
 E-mail Address Robert.tyner@tridenttech.edu

DESCRIPTION: Provide HVAC Services for TTC St. George Site - 2018

The Term "Offer" Means Your "Bid" or "Proposal".

SUBMIT OFFER BY (Opening Date/Time): **12/10/18 @ 2:00PM EDT** See "Deadline For Submission Of Offer" provision
 QUESTIONS MUST BE RECEIVED BY: **Deadline has passed.** See "Questions From Offerors" provision
 NUMBER OF COPIES TO BE SUBMITTED: 1

SUBMIT YOUR OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:
 Trident Technical College
 Procurement Office
 PO Box 118067
 Charleston, SC 29423
Fax: 843 574-6395

PHYSICAL ADDRESS
 Trident Technical College
 Procurement Office
 Building 940, Suite G, Room 110
 2050 Mabeline Rd. N. Chas SC 29406
See "Submitting Your Offer" provision

ALL MAIL IS PICKED UP FROM THE US POSTAL SERVICE ONCE DAILY AT AROUND 8:00 A.M. (EXCLUDING WEEKENDS AND HOLIDAYS).

CONFERENCE TYPE: N/A DATE & TIME:	LOCATION: N/A
--------------------------------------	---------------

AWARD & AMENDMENTS	This solicitation, and any amendments will be posted at the following web address: http://www.tridenttech.edu/about/departments/proc/ttc_solic.htm .
--------------------	---

You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date.

NAME OF OFFEROR (Full legal name of business submitting the offer)	OFFEROR'S TYPE OF ENTITY: (Check one)
AUTHORIZED SIGNATURE (Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above.)	<input type="checkbox"/> Sole Proprietorship
TITLE (Business title of person signing above)	<input type="checkbox"/> Partnership
PRINTED NAME (Printed name of person signing above)	<input type="checkbox"/> Corporation (tax-exempt)
DATE SIGNED	<input type="checkbox"/> Corporate entity (not tax-exempt)
	<input type="checkbox"/> Government entity (federal, state, or local)
	<input type="checkbox"/> Other (See "Signing Your Offer" provision.)

Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the offeror above. An offer may be submitted by only one legal entity. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, *i.e.*, a separate corporation, partnership, sole proprietorship, etc.

STATE OF INCORPORATION (If Offeror is a corporation, identify the state of Incorporation.)
TAXPAYER IDENTIFICATION NO. (See "Taxpayer Identification Number" provision)

PAGE TWO
(Return Page Two with Your Offer)

<p>HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business)</p> 	<p>NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)</p> <hr/> <p>Address</p> <hr/> <p>Area Code – Number – Extension Facsimile</p> <hr/> <p>E-mail Address</p>
---	---

<p>PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)</p> <p><input type="checkbox"/> Payment Address same as Notice Address (check only one)</p> <p><input type="checkbox"/> Payment Address same as Home Office Address</p>	<p>ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)</p> <p><input type="checkbox"/> Order Address same as Home Office Address</p> <p><input type="checkbox"/> Order Address same as Notice Address (check only one)</p>
--	---

ACKNOWLEDGMENT OF AMENDMENTS
Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)

Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

<p align="center">DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)</p>	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	____ Calendar Days (%)
---	----------------------	----------------------	----------------------	------------------------

PREFERENCES - A NOTICE TO VENDORS (SEP. 2009): On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at www.procurement.sc.gov/preferences. **ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES.** [11-35-1524(E)(4)&(6)]

PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE: Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).

In-State Office Address same as Home Office Address

In-State Office Address same as Notice Address **(check only one)**

Bidders shall acknowledge receipt of this Amendment prior to date and time specified in the solicitation, or as amended, by one of the following methods: (1) by signing and returning the Amendment, (2) by letter, or (3) by submitting a bid that indicates in some way that the bidder received the amendment. Failure of your acknowledgement to be received at the issuing office prior to date and time specified may result in rejection of your offer. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided such telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

THE SOLICITATION IS AMENDED AS PROVIDED HEREIN. INFORMATION OR CHANGES RESULTING FROM QUESTIONS WILL BE SHOWN IN A QUESTION-AND-ANSWER FORMAT. ALL QUESTIONS RECEIVED HAVE BEEN REPRINTED BELOW. THE "STATE'S RESPONSE" SHOULD BE READ WITHOUT REFERENCE TO THE QUESTIONS. THE QUESTIONS ARE INCLUDED SOLELY TO PROVIDE A CROSS-REFERENCE TO THE POTENTIAL OFFEROR THAT SUBMITTED THE QUESTION. QUESTIONS DO NOT FORM A PART OF THE CONTRACT; THE "STATE'S RESPONSE" DOES. ANY RESTATEMENT OF PART OR ALL OF AN EXISTING PROVISION OF THE SOLICITATION IN AN ANSWER DOES NOT MODIFY THE ORIGINAL PROVISION EXCEPT AS FOLLOWS: UNDERLINED TEXT IS ADDED TO THE ORIGINAL PROVISION. STRICKEN TEXT IS DELETED.

The college will accept faxed amendments.

RFQ#: 111218-941-44905-11/28/18

Title: Provide HVAC Services for TTC St. George Site - 2018

Is hereby amended as follows:

Answers to questions from pre-bid meeting:

Q-1: What are the belt sizes for the HVAC units?

A-1: State's response: No change: The units do not have belts.

Q-2: What are the current prices?

A-2: State's response: No change: The current prices are \$325.00 per quarterly filter changes and \$725.00 per each 6 month inspection.

Q-3: Is the contractor required to replace refrigerant during the 6 month inspections?

A-3: State's response: No change: No. The contractor is not required to replace refrigerant during the 6 month inspections.

Changes related to questions from pre-bid meeting:

Q-4: The specifications for the two (2) - 6 month inspections include filter changes and there is also a requirement for quarterly filter changes. Does TTC want 4 or 6 filter changes annually?

A-4: State's response: Change: TTC requires (4) filter changes annually. See changes below.

III. Scope of Work/Specifications

Offeror must comply with the following and any attached specifications in providing the goods or services defined herein.

- ~~2. Contractor shall replace all air filters quarterly. Contractor shall include cost for replacement filters in quoted price.~~
2. Contractor shall replace all air filters quarterly, including the 6 month inspections. Contractor shall include cost for replacement filters in quoted price.

4. Contractor shall perform HVAC system precision heat pump tune-up service twice per year at (6) month intervals to include but not be limited to:
 - Chemically clean and thoroughly wash condenser coil(s).
 - ~~Replace standard air filters. Air filters are 20" x 20" x 1" for all units listed.~~
 - Wash and level condensing unit for proper motor wear and bearing wear.
 - Lubricate motor and fan bearings as well as other moving parts as necessary.
 - Clean and inspect condensate drain lines and fittings.
 - Measure starting and running amperes, line voltage, and control voltage.
 - Adjust and thoroughly clean blower motor and fan assembly as needed.
 - Inspect, tighten, and test all electrical connections, including disconnect switch.
 - Test system starting and running capacitors.
 - Inspect all system electrical wires, connectors, and terminals.
 - Test all controls, switches, relays, transformers, contactors, motors, and fans.
 - Test system starting capabilities.
 - Test system for proper airflow and air delivery.
 - Inspect and adjust all safety controls.
 - Monitor refrigerant (Freon) pressures and temperatures.
 - Test and record super-heat and sub-cooling in accordance with manufacturer's specifications.
 - Adjust Freon metering control device per manufacturer's specifications.
 - Test and measure system for proper production and capacity.
 - Monitor fan motors and compressor operating temperatures.

~~SUBMIT OFFER BY (Opening Date/Time): 12/03/18 @ 2:00PM EDT~~

~~QUESTIONS MUST BE RECEIVED BY: 11/28//18 @ 5:00PM EDT~~

SUBMIT OFFER BY (Opening Date/Time): 12/10/18 @ 2:00PM EDT

QUESTIONS MUST BE RECEIVED BY: DEADLINE HAS PASSED.